

Ingrid Ferrer-Passada

Runner/Casting Assistant/Locations Assistant

ifpferrer@gmail.com 618120861

Barcelona/Relocate Availability: Immediate

Lived in the UK since April 2014 form October 2015

SKILLS

- Catalan & Spanish (Native), English (Advanced), French (Medium).
- Driving licence.
- IT: Microsoft Office (Word, Excel, Access, PowerPoint, Publisher, Project & Visio), Worked with Mac, Final Cut Pro X, Adobe (Premiere, Photoshop & Audition), free software (Open Office, Gimp & Audacity), screenwriting software (Celtx & Final Draft). Social media.
- Worked as a travel agent, hotel receptionist & hostess of conventions.
- Team worker, learner, empathetic, observer, attentive, responsible, proactive, flexible, organised, multi-skilled, multi-tasked.

Worked in a coffee shop as a Cleaner, Kitchen Porter, Waitress, Sandwich & drinks maker, Cashier.

INTERESTS

Passionate about going to the cinema & theatre, watching TV (series, movies & shows), reading, listening to the radio and music, acting, events, football & inline skating.

WORK EXPERIENCE

- **Production assistant.** *New House Pictures Ltd. London (United Kingdom).* Jan-Feb 2015. Helping with locations and extras, assisting on set. Perfect Peace (romcom movie).
- **Manager assistant.** *August Broadcasting Ltd. Clacton-on-Sea (United Kingdom).* Editing videos for the exhibition of the museum, managing social networks, helping with what is needed doing flexible hours depending on the work. May-December 2014
- **Radio producer (380h internship).** *Cadena Cope. Barcelona (Spain).* Managing guests, sound editing, making calls in preproduction and production. Feb-June 2011
- **Internship at local TV.** *Canal Català. Manresa (Barcelona-Spain).* Writing and summary of news, press conferences, interviews, recording and image capture, creating the TV agenda. July 2006 (14 days)

EDUCATION

Advanced Vocational Training in Production of Audiovisual Programmes and Shows.

2009-2011. *CP Villar. Barcelona (Spain)*

Trance de un apático (graduated drama short). Producer & casting director.

References available on request